

Material Handler-Production

POSITION SUMMARY:

The Material Handler is responsible for the timely flow of parts and material as required in the production of machines. The primary functions are unloading and receiving product from outside suppliers, moving internally fabricated parts through the production process, organizing and maintaining inventory as well as fulfilling parts orders. Cross-training in other departments and performing tasks outside of the primary functions is also expected. This position reports directly to the Production Supervisor.

JOB RESPONSIBILITIES:

- Identify and move parts to the correct manufacturing production cell according to work orders or other instructions
- Operate and maintain equipment as needed
- Load and unload materials from trucks
- Prioritize and track ordered parts for timely shipment to clients
- Maintain inventory, including documentation and labeling, material movements and inventory error investigation
- Analyze and recommend solutions to material control problems
- Use appropriate equipment to build hose assemblies and cut rubber pieces used in machine production
- Maintain 5S and lean principles within your work areas

QUALIFICATIONS:

- High School diploma or equivalent preferred
- Forklift and overhead crane experience required
- Strong understanding of safety procedures
- Ability to lift objects up to 50 lbs. frequently
- Ability to lift objects over 50 lbs. with assistance