



Application for Employment

Date _____

Personal Information

First Name _____ Middle _____ Last Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Date of Birth (do not include year): Month _____ Day _____

Are you related to anyone at our company? Yes No If yes, to whom? _____

How were you referred to our company? _____

Have you ever been convicted of a felony or misdemeanor? Yes No If yes, explain: _____

In case of emergency notify: _____ Phone _____
Address _____ Relationship _____

Employment Desired

Position _____ Date you can start _____ Desired Wage _____

Are you over 18 years of age? Yes No (Proof of age or a work permit may be required)

Are you employed now? Yes No If yes, may we contact your present employer? Yes No

Are you willing to work overtime and on weekends when necessary? Yes No

If no, please explain. _____

Do you have access to adequate transportation to travel to and from work? Yes No

Have you ever applied to our company before? Yes No If yes, when? _____

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? Yes No

Education

School Most Recently Attended _____ City/State _____

Years Attended _____ Last Grade Completed _____ Grade Average _____ Graduated? Yes No Now Enrolled? Yes No

General

What other relevant experience or training have you had and what other activities are you involved in? (Exclude organizations that indicate race, religion, age, or national origin of members.) _____

Employment History

Company _____ Address _____ City _____ State _____ Zip _____

Phone Number _____ Job _____

Supervisor _____ Dates Worked: From _____ To _____

Rate of Pay _____ Reason for Leaving _____

Company _____ Address _____ City _____ State _____ Zip _____

Phone Number _____ Job _____

Supervisor _____ Dates Worked: From _____ To _____

Rate of Pay _____ Reason for Leaving _____

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Company _____ Address _____ City _____ State ____ Zip _____
Phone Number _____ Job _____
Supervisor _____ Dates Worked: From _____ To _____
Rate of Pay _____ Reason for Leaving _____

Company _____ Address _____ City _____ State ____ Zip _____
Phone Number _____ Job _____
Supervisor _____ Dates Worked: From _____ To _____
Rate of Pay _____ Reason for Leaving _____

Company _____ Address _____ City _____ State ____ Zip _____
Phone Number _____ Job _____
Supervisor _____ Dates Worked: From _____ To _____
Rate of Pay _____ Reason for Leaving _____

(Continue on additional sheets if necessary)

References (Please do not use family members)

Name _____ Phone _____ Occupation _____ Years Known _____
Address _____ City _____ State ____ Zip _____

Name _____ Phone _____ Occupation _____ Years Known _____
Address _____ City _____ State ____ Zip _____

Name _____ Phone _____ Occupation _____ Years Known _____
Address _____ City _____ State ____ Zip _____

Signature

I certify that all facts contained in the application are true and complete and acknowledge that Screen Machine Industries LLC is relying on the accuracy of the information provided. I authorize Screen Machine Industries LLC to verify the accuracy of the information provided herein, and I authorize former employers, educational institutions and credit agencies to release information concerning me to Screen Machine Industries LLC. I also authorize Screen Machine Industries LLC to give references and provide information about me in response to inquiries subsequent to my employment if hired. I understand that falsification, misrepresentation or omission of requested facts may result in denial of employment or, if employed, may result in immediate dismissal. I understand and agree that, if hired, my employment will be for no definite period and may, regardless of the date of payment of wages, be terminated at any time without previous notice and with or without reason, at the will of either myself or Screen Machine Industries LLC. I also understand and agree that no one has authority to promise me job security or continued employment, except the CEO of the Company in a formal written agreement signed by both of us.

Signature _____ Date _____

Screen Machine Industries LLC is an equal opportunity employer and does not discriminate against applicants or employees on the basis of sex, race, color, religion, national origin, ancestry, age, marital or veteran status, sexual orientation, or any other legally protected status. In addition Screen Machine Industries LLC does not discriminate against qualified individuals with disabilities.